



## **Sheringham High School and Sixth Form, and Stalham High School Statement for Provider Access**

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### **Introduction**

This policy statement sets out the Trust's arrangements for managing the access of providers to students at Sheringham High School (and Sixth) and Stalham High School, for the purposes of giving them information about the Provider's education or training offer. This complies with the schools' legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

Students in Years 8 – 13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Opportunities for access**

A number of events, integrated into the schools' careers programme, will offer providers an opportunity to come into schools to speak to students and/or their parents/ carers.

For example, opportunities could consist of participation in:

- Assemblies;
- Tutor Times;
- PSHE Lessons;
- Curriculum Lessons;
- Careers Fairs and Employability Events;
- Off-Timetable 'SMSC' (Spiritual, Moral, Social, Cultural) Days;
- Y9 Options Evenings;
- Post-16 Information Evenings;
- Open Evenings at Sheringham Sixth Form;
- Small, targeted careers talks during lunchtimes;
- Activities for national initiatives such as National Careers Week, National Apprenticeship Week and British Science Week;
- Post 18 talks and drop-ins for Sheringham Sixth Form to inform university/apprenticeship opportunities.

## Procedure

A provider wishing to request access should initially contact the Schools' Careers Team to identify the most suitable opportunity for you.

- Sheringham High School – Vaidehi Ranavaya [VRanavaya@sheringhamhigh.co.uk](mailto:VRanavaya@sheringhamhigh.co.uk)
- Sheringham Sixth Form – Vaidehi Ranavaya [VRanavaya@sheringhamhigh.co.uk](mailto:VRanavaya@sheringhamhigh.co.uk)
- Stalham High School – Emma James [ejames@stalhamhigh.co.uk](mailto:ejames@stalhamhigh.co.uk)

The Careers Leader and Deputy Head Teacher for both high schools is Mrs Jayne Melhuish.

Telephone:- 01263 822363 Email: [jmelhuish@sheringhamhigh.co.uk](mailto:jmelhuish@sheringhamhigh.co.uk)

## Safeguarding

The Trust's [policy on safeguarding](#) sets out the approach to allowing providers into schools as visitors to talk to our students.

## Premises and facilities

The schools will make the main halls, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The schools will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader or a member of the Careers Team.

Providers are welcome to leave a copy of their prospectus or other relevant course at the school. This will be distributed as appropriate to students and/or displayed in the library and careers offices.

## Approval and review

Approved May 2021 Next review: May 2022